



Commission Meeting Minutes
April 23, 2018, 9:00AM - Corrected
First 5 - 975 Broadway, Jackson, CA

I. Call to Order, Sign In, Quorum 9:00am

Commissioners:

Angel LeSage	Commission Chair
Richard Forster	Board of Supervisors
Anne Watts	Social Services
Joni Drake	California Tribal TANF

Staff:

Nina Machado	Executive Director
Tracy Carlton	Project Coordinator
Erika Simmons	Program Coordinator

Public:

Pat Porto	Amador-Tuolumne Community Action Agency
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II. Public Matters Not on Agenda

No public matters not on the Agenda.

III. Consent Agenda

A. Minutes

Minutes for March 2018 were reviewed. There was a correction on the Agenda motion, Anne W. moved and Richard F. seconded.

Motion: Richard F. moved to approve the minutes for March 26, 2018; Anne W. seconded. Yes: 4 No: 0 Abs: 0.

IV. Approval of Agenda

Motion: Anne W. moved to approve the agenda; seconded by Joni D. Yes: 4 No: 0 Abs: 0.

V. Finance

1. Revenue / Expenditure / Proposed Budget

Staff presented the current revenue and expense reports.

Motion: Anne W. moved to approve the revenue/expenditure report through the end of March 2018; Joni D. seconded. Yes: 4 No: 0 Abs: 0.

2. Employee Benefits

An Ad Hoc committee met to discuss possible updates to the Employee Benefit stipend for staff. The committee recommended and increase the monthly benefit stipend from \$500 to \$700 for the Project and Program Coordinator positions and to cover 85% of the Executive Director's annual health insurance premium. They also suggested a \$100 wellness incentive be offered with verification of 3 months attendance at a wellness facility/program.

Motion: Richard F. moved to approve the recommendations of the Ad Hoc committee for Employee Benefits; Anne W. seconded. Yes: 4 No: 0 Abs: 0.

VI. Program Updates

- Imagination Library participation survey
- Kick-off to Kindergarten and Bridge hiring / participant applications
- Developmental Screenings – Ages and Stages (ASQ / ASQ-SE)
- Celebrate Our Children
- Mental Health Awareness Month
- First 5 California Summit – Glendale

VII. Strategic Plan

The Commission reviewed the current Strategic Plan (attached). The Commission noted that they wanted to emphasize a regional approach (collaborating with Calaveras and Tuolumne Counties for example) as well as ensuring that all work done by the Commission reaches out to underserved communities and that all language was inclusive.

Motion: Anne W. moved to approve the current Strategic Plan; Joni D. seconded. Yes: 4 No: 0 Abs: 0.

Child Abuse Prevention Council

Staff provided a review of current CAPC activities including updates on Child Abuse Prevention Month, the newly forming ACEs Collaborative, Celebrate Our Children and outreach efforts.

Next Commission Meeting scheduled for Monday, June 25 at 9:00AM.

Commissioner Angel L. adjourned the meeting at 10:00AM.